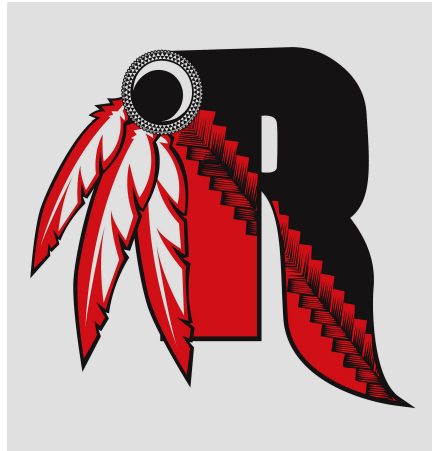


District Elementary Student Handbook



Rahway Board of Education

Vision Statement

Rahway Public Schools: A community built on
diversity, learning, and leadership

#RahwayRocks

Mission Statement

With diversity, equity, and inclusion as our strengths, the Rahway Public School community shall implement culturally sustaining, student-centered programs to address the unique needs of all students. Students are empowered to take ownership of their learning to become successful global citizens inspired to achieve their highest potential.

District Strategic Goals

Rigorous, Culturally Sustaining, Student-Centered Academic Programs

During the 2023-2024 SY, the district will focus on improving student achievement, as evidenced by an increase in proficiency of 5-10% in ELA and Math as measured by district and state assessments.

Administrators will schedule and conduct learning walks throughout the district to examine best practices such as implementing the 3-part lesson objective, the gradual release model, and student engagement to improve teaching and learning. Teachers will be provided with feedback based on a collection of informal and formal observations. Based on observable data, administrators will work with teachers to provide coaching, schedule colleague observations, and create teacher teams focused on data analysis to improve instruction.

Safety and Wellness for Staff and Students

During the 2023-2024 SY, the district will train 100% of administrators in restorative practices. Administrators will work collaboratively to develop an action plan, which will include training and coaching for staff in healthy practices, as well as developing systems and structures for its implementation in every school.

The district will focus on creating a positive climate and culture that prioritizes the safety and wellness of staff and students through safety and security training, team-building, counseling, school spirit, and community events.

Recruitment and Retention of Highly-Qualified, Diverse Staff

During the 2023-2024 SY, the district will implement systems and structures related to hiring practices. The district will aim to recruit highly qualified staff through various platforms such as CJ Pride and job fairs. Newly hired staff will receive professional development, mentorship, coaching, and support in their positions.

A System of Dynamic Learning Opportunities for All Staff

During the 2023-2024 SY, all staff can participate in professional development and Ed Camps. Topics will focus on social-emotional learning, restorative practices, gradual release, use of innovative technology and best practices(ELL/Bilingual, General, and Special Education), and using data to drive instruction.

The district will create a Rahway leadership institute that will focus on the PSEL standards to develop teachers who are aspiring administrators. Staff will have the opportunity to attend sessions that will focus on the following areas: instructional leadership, culturally responsive pedagogy, the art of building relationships and coaching, climate and culture, organizational management, and innovative practices.

Community Relationships through Effective Communication

During the 2023-2024 SY, the district will improve communication with all stakeholders through weekly communications and forums. The assistant superintendent will hold PTA/PTO council meetings and parent forums, as well as attend community events. Topics will revolve around our district's strategic goals. This will be evidenced through PowerSchool Messenger, sign-in sheets, and an increase in social media presence.

School Hours - Regular (Full Day) Session

- Elementary Grades Pre-K through 6 - 8:36 am to 2:53 pm
- Preschool Disabled Program - 9:00 am to 2:30 pm

Shortened Day Session

- Elementary Grades Pre-K-6th - 8:36 am to 12:53 pm
- Preschool Disabled Program 9:00 am to 12:30 pm

Please note: Supervision is provided for students at 8:26 am.

- Students will be permitted to enter the building at 8:26 am (rain or shine)
- Students are allowed there at 8:00 am if participating in the Breakfast Program. Breakfast is served daily from 8:00 a.m. to 8:21 a.m. in the cafeteria.
- The Morning Meeting begins at 8:36 a.m.
- Students arriving after the 8:40 a.m. bell will be marked tardy for the day. Report to the main office to check-in.

Delayed Opening Hours

Instruction begins at 10:36 a.m., and school is dismissed at 2:53 p.m. Lunch will be served on a delayed opening; breakfast will not be served. Transportation for morning pick-ups will be approximately 2 hours later than usual.

School Closings

Automated phone calls and emails will be made to each household regarding emergency school closings. Keeping your home phone number updated with the main office is essential.

You may also obtain this information from www.rahway.net, WNBC Channel 4, TV 35 Local Access Station, and 101.5 FM Radio.

School Calendar 2023-2024

[Rahway Public School Calendar 2023-2024](#)

Student Tardy Arrival

- Outer Doors Close at 8:36 a.m. - School begins
- All children who arrive after 8:36 a.m. should enter through Main entrance or otherwise designated entrance by the building administration.
- Students will be greeted at the door, and entry will start when the hall is cleared (this may delay their entry a few minutes)
- Students are marked tardy beginning at 8:40 a.m.
- At no time are parents allowed to enter the building.

Parent/Guardian Arrival

- Meetings with school staff are by appointment only
- No one will be admitted into the building without an appointment
 - If you have an appointment, ID is needed to enter the building
- If you need to leave something for your child, please leave the item and a note in the appropriate bucket in the vestibule area and contact the main office at 732-396-1070

Morning Arrival and End of Day Dismissal

Grade /Teacher	Door #
Jencsik, Fortunato, Troia	Door 10 <i>Arrival & Dismissal</i>
Lewis	Door 11 <i>Arrival & Dismissal</i>
Sweeney	Door 11 <i>Arrival only</i>
Podell, Urbano, Sweeney	Door 12 <i>Dismissal Only</i>
Podell, Urbano, Sweeney, Millerick	Door 13 <i>Arrival</i>
Geter, Pereira (1st grade), Pereira (Grade 2), Farrell	Door 13 <i>Arrival & Dismissal</i>
Gansler, Wisniewski	Door 8 <i>Arrival only</i>
Gansler, Wisniewski	Door 9 <i>Dismissal only</i>
Betros, Strong, Bunion	Door 8 <i>Arrival & Dismissal</i>
Project Heart	Door 4: <i>Arrival and Dismissal</i>

Please note:

- ***Dogs are not allowed on the school grounds.***
- ***No smoking or vaping on the school grounds.***
- ***Do not double park while dropping off or picking up students.***
- ***Drop off students on the curbside of the vehicle.***

- ***Do not enter the school driveway or parking lot - vehicle parking is by permit only for staff members of Rahway High School and Madison School.***

Attendance

To receive the maximum benefit from classroom and instructional participation, children must report on time to school each day between 8:26 a.m. and 8:36 a.m. and remain at school until dismissal at 2:53 p.m. at their designated door. **Please make every effort to arrange appointments after school hours.** Our goal is to eliminate disruptions so students can focus on learning.

Absence Procedure

- Please call the school office at 732-396-1070 or email at bfisher@rahway.net to notify the school that your child(ren) will be absent and the reason. Please contact us as early as possible by phone or email. If your call is not picked up, please leave a message or call Ms. Fisher at 732-396-1000 x1204. All phone messages will be logged into our attendance records.
- Students returning from an absence must bring a note from a parent, guardian, or doctor stating the reason for the absence. The note should be given to your student's homeroom teacher upon returning to school.
- If you anticipate an absence over two (2) weeks, please contact the main office immediately.

Make-up Work for Absences

Homework/Make-up Work Any child who is out for one (1) day should spend the day recuperating; therefore, work will not be provided for single-day absences.

If a child is out two (2) or more days, work will be provided upon request and can be picked up in the main office at the end of the school day. Parents/guardians are to request homework/make-up work by 9:30 a.m. When appropriate, the assignment will be posted in Google Classroom.

Students have one day per day of absence to make up work. Makeup work is NOT expected upon return to school. In the case of long-term projects, the teacher may extend due dates at their professional discretion.

Absence Due to Family Vacation

Student school attendance is preferred to remain a family priority. It is acknowledged that family circumstances sometimes necessitate an extended absence when school is in session. Students are responsible for the material that they miss. When your child returns to school, any significant missed work will be assigned for completion within a reasonable time frame.

Student Dismissal

Students will be dismissed from the assigned school door. Only persons listed on the student contact page can pick up your student to keep all of our students safe and accounted for. The student contact list must be kept up to date.

In the case of an emergency, and it becomes necessary that a person not on the contact list pick up a student, the Main Office must be notified in writing and by phone before the student departs. Please remind all caregivers to bring photo IDs with them for dismissal.

We are here to meet the needs of our community members and recognize that habitual late pick-ups from dismissal may indicate the need for aftercare. Consistent late pick-ups from dismissal will result in a warning letter and possibly a parent conference. Please be advised that school personnel are not readily available after 3:10 to monitor students.

After Care Providers

Before & Aftercare Information - Rahway Public Schools

<u>Seasons of Learning</u>	<u>(973). 399.7000</u>	<u>am/ pm</u>	<u>No Bus. Takes place inside all Elementary locations. Serves meals.</u>
<u>YMCA</u>	<u>732.388 .0057</u>	<u>am/ pm</u>	<u>No bus. It takes place inside all Elementary locations</u>
<u>Rahway Day Care</u>	<u>732.382 .0544</u>	<u>am/ pm</u>	<u>Bus to/from Roosevelt, Franklin, Grover Cleveland Only</u>
<u>Precious Pumpkins Learning Center</u>	<u>732.943 .7615</u>	<u>am/ pm</u>	<u>Bus to/from all Schools listed below, as well as St. Thomas</u>
<u>Agape Church DASH</u>	<u>732.680 .9800</u>	<u>pm only</u>	<u>Bus transport from all schools and to home</u>
<u>Buckle My Shoe Learning Academy</u>	<u>732.540 .1373</u>	<u>am/ pm</u>	<u>Bus to/from all Schools listed below, as well as St. Thomas</u>

There are currently two organizations that we are aware of that provide transportation to classes (not aftercare) for students who have registered. There may be other organizations that have yet to come to our attention.

<u>Tiger Martial Arts Academy</u>	<u>732.381 .1933</u>	<u>pm only</u>	<u>Provides van transport as needed</u>
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Early Dismissal

All requests to have students dismissed during regular school hours must be submitted either in writing (email) or through a phone call on the morning of the requested early dismissal; please include the name of the student(s), the requested dismissal time, and the name of the person picking

up the student. When picking up the student(s): report to door 1(main entrance), and be prepared to show ID. Only adults listed on the student contact page can pick up your child.

Students will only be dismissed after 2:30 p.m. if there is an emergency.

PLEASE NOTE: WE WILL ONLY RELEASE STUDENTS TO ADULTS LISTED ON THE STUDENT'S EMERGENCY CONTACT LIST.

Withdrawal of a Student

If you need to withdraw your child from Madison Elementary School, please call 732-396-1070 or email bfisher@rahwayl.net for instructions on the following procedures. The student's Chromebook, books, and other school property must be returned before transferring. The office will need time to complete the necessary paperwork.

Academics

Report Cards/Progress Reports/Conferences

All grades are assessed continuously throughout the school year.

- Kindergarten report cards are issued twice yearly (mid- and end of the year).
- Pre-K students do not receive formal report cards.
- Grades 1-4 receive standards-based report cards.
- Grades 5 & 6 receive percentages based on concept mastery.

Parent-Teacher Conferences

November 15th - 17th, 2023

The first report card is issued at this conference.

The remaining three report cards can be viewed online through the Parent Portal.

Progress Reports

Progress reports are issued four (4) times a year, midway through each marking period, and can be viewed on the Parent Portal.

Grading

Kindergarten through Fourth Grade: Standards-Based Report Card Rubric

4=Exceeds Standards

3=Meets Standards

2=Developing Standards

1=Not Meeting Standards

Fifth and Sixth Grade

90-100=A

80-89=B

70-79=C

63-69=D

50-62=F

Parent/Guardian Online Portal

All parents are asked to set up and update an Online Parent Portal, which will give you access to your child/ren's report cards, attendance, etc... Online Forms and student information must be completed and updated annually. Please visit the district website at <https://www.rahway.net> for details on setting up this portal.

Annual Student Information Update

After setting up your Parent Portal account, you can access the Annual Student Information Update Portal. Completing the Annual Student Information Update is a critical task you must complete each year. Parents will also not be able to view report cards. Please update your Parent Portal information annually.

Textbooks, Workbooks, Library Books, and Chromebooks

Students are responsible for all books, workbooks, and the Chromebook issued to them. Any lost or damaged items must be paid for. Fines will be given at the end of the year.

Unpaid fines may result in losing end-of-year activities privileges, including Fun Day and Field Trips. Please contact the office at 732-396-1070 or bfisher@rahway.net with any questions.

Food and Medical Services

School Nurse

The school nurse can only administer Over-the-counter and prescription medications with medical orders from a doctor and parental consent. Please make an appointment directly with the school nurse to leave drugs on the grounds by contacting Ms. Melissa Kiston at 732-396-1054 or email mkiston@rahway.net.

Breakfast Program

The breakfast program begins on the first day of school and runs through the last day. Participation in the program is voluntary. Breakfast is served to all grades from 8:00 a.m. to 8:20 a.m. At 8:25a.m., all students will be escorted by Safety Patrols to their homeroom.

Lunch Program

The lunch program begins on the first full day of school and continues through the last full day. Lunch is served on early dismissal days.

*Menus/prices of breakfast/lunch are available at: <https://rahway.fdmealplanner.com/MENUS>. You may apply for Free/Reduced Meals at <https://payschoolscentral.com>.

Snacks

A healthy, dry snack can be brought in at the teacher's discretion.

Beverages

Only water may be brought into the school to be consumed during the day.

Lunch from outside entities

Delivery services may not bring lunch to students during the school day.

Birthday Celebrations and Snacks

Birthday celebrations are considered a function of the home. Each school will offer will designate alternative options for birthday celebrations. ***Preferred celebration items are pencils, stickers, or other non-food items. At no time will balloons be allowed to enter the school.***

Birthday Book Event - Birthday Celebration Procedure

Children LOVE it when you read to them or visit them at school!

Here at Madison Elementary School, we encourage the Birthday Book Event. During a Birthday Book Event, we ask that the family purchase two copies of a beloved book for the school. Please have your child and family sign and date the book's inside cover. Then on or near the child's Birthday, we ask that a Family member schedule time with the teacher to come and read the book to the class. The two donated books will be placed in the Teacher's and School Reading Libraries and serve as a happy memory and memento for years. If you would like, a picture of you reading with your child will be posted to our website in our Bank of Birthday Memories!

Class Parties

In the occasion of an approved preplanned party for a celebration (non-birthday), if a parent wishes to send a simple treat, they **MUST** view and follow the district [Wellness/Nutrition Policy](#) on the district website. Any daily or celebration snacks **MUST** be PEANUT AND TREENUT free. It **CANNOT** be processed in a factory that "May contain nuts." The snack provided will not be distributed in the classroom if it does not meet the above requirements.

Lost and Found

Articles found in and around the school are held inside the nurse's office in the "Lost and Found" bins. Students may check this area for missing articles of clothing. The secretary will hold found items such as keys and glasses at the main office. Lost personal items are the student's responsibility and cannot be replaced

by the school. After the school year ends, articles of clothing left in the “Lost and Found” bins will be donated to charity after each marking period. Periodically we will take pictures of items and send the pictures home via Class DoJo.

Safety

Security Drills and Emergencies

The following safety and security drills are practiced throughout the school year to prepare students and staff for emergencies:

- Fire Drills
- Lockdown Drills
- Shelter in Place
- Evacuations

No one will be admitted to the building during any drills.

In the event of an actual emergency in which students need to be evacuated, students and staff will relocate to a predetermined location under the guidance of emergency personnel. A global connect call will keep parents/guardians informed during the evacuation.

Behavioral Norms

Madison Elementary School strives to provide a safe, healthy, and comfortable environment for all students and staff. All Madison students are expected to act safely and courteously and be role models to their peers. Every teacher has the right to teach; every student has the right to learn. The behavior of one child should not inhibit the learning of another. Working together, we will uphold a positive school environment conducive to learning and achievement!

At Madison, School P.R.I.D.E. is celebrated! Students who demonstrate our core ideals will be celebrated in monthly celebrations!

What is P.R.I.D.E?

“Madison Mustangs show P.R.I.D.E. Values”

Madison Mustangs will.....

Be Prepared

Be Respectful

Be Inclusive

Be Determined

Be Engaged

Defining P.R.I.D.E Values

Prepared - Be Ready and Safe

Respectful - Be Kind

Inclusive - Be Friends

Determined - Try your best!

Engaged - Participate and have fun!

Ways that P.R.I.D.E is recognized?

Monthly Certificates Home to Families Monthly PRIDE Luncheon with the Principal

At Madison School we expect the following norms to help maintain our safe and positive school environment conducive to learning:

Hallway Rules

- Stay to the right
- Walk quietly
- Single file
- No locker use between classes

Cafeteria Rules

- Use good manners, be polite
- Clean up after yourself
- Use an inside voice -
- Follow directions
- Ask permission to leave your seat and/or the cafeteria - two hands up
- Respect the adults on duty
- Eat your lunch, before you socialize

Playground Rules

- Leave personal belongings as home
- Follow safety rules
- Stay in the assigned area
- Take turns with the equipment, be polite
- Report injuries to an adult
- Respect the adults on duty

Bathroom Rules

- Have a bathroom pass
- Use an inside voice
- Respect the privacy of others
- Use healthy hygiene habits, wash your hands first bathroom clean and safe
- 5th and 6th graders only use the first-floor bathroom between 1:00-1:15

Unfortunately as times, incidents may occur that negatively impact the school environment or hinder a child's access to learning. In the case of such occurrences, Madison School's first response will be to determine the root cause of any issues and seek to repair relationships between parties. In the case of infractions, the following will be used as guidance.

All students are expected to follow the school rules as well as their classroom rules.

Discipline Procedures

School responses to violations of school rules, procedures, and policies will consider the offenses' severity, the students' developmental ages, and the histories of inappropriate behaviors. Field trips, assemblies, Fun Day participation etc. are privileges and may be denied to a student who does not follow the expectations set before them.

School-wide Event/ End of Year / Field Trip Privileges

Participation in school activities is a privilege, and all students must uphold the characteristic becoming of a Rahway Public Schools students. Activities include: field trips, after-school events, dances, Olympic Day, and Fun Day.

For Suspension or Major Infraction, a student will be excluded from these privileges. In these cases, the privileges can be earned back. A contract will be issued, explained, and signed during the parent meeting. The earning period will be from Spring Break until the event.

Students with more than two suspensions or major infractions will be excluded from School-wide or End of Year Privileges.

Dress and Grooming Policy

The Board encourages all students to dress appropriately for safe participation in learning.

The Board recognizes that each pupil's dress manifests personal style and preference. It is neither the Board's intention to usurp parent/guardian prerogative for determining appropriate grooming for their children nor to use technique, fashion, or taste as a sole criterion for exclusion from instruction; for details, refer to [File 5132 Dress and Grooming](#).

Student Dress Code

The school environment is a work environment. Children are encouraged to dress for a job requiring free and safe indoor and outdoor movement.

1. No wearing of clothing, jewelry, or items that promote violence, bigotry, profanity or use of restricted substances. Jewelry and clothing should not restrict movement, be distracting or cause a safety hazard to oneself or others.
2. Students cannot wear backless sundresses, tank tops, tube tops, halter tops, see-through shirts, midriff tops, and off-the-shoulder blouses/dresses.
3. No micro-mini skirts will be permitted. Skirts/shorts must be no shorter than mid-thigh in length. No boxer or spandex shorts or cut-offs will be worn.

Footwear:

- Sneakers or closed-toe shoes, sandals during the warmer months
- NO FLIP-FLOPS, ATHLETIC SLIDES, CROCS, BEACH SHOES, OR SLIPPERS

- Stop the Crocs Campaign - To ensure the safety of all students, Rahway Elementary Schools will participate in a Stop the Crocs Campaign. Students not wearing appropriate footwear will not be allowed to participate in Gym or Recess activities.

Headgear:

- No hats or head covering inside the building unless it is part of a religious observation where pre-approval has been granted.

Physical Education

Sneakers are required. Shoes with rubber soles are not acceptable. Play-type clothing should be worn on gym days. Jewelry should NOT be worn during the gym period. Students are excused from the gym when proper documentation is submitted to the school health office.

Communication

School Telephone

Use of the office telephone by students is limited to emergencies only. Students will not be permitted to call a parent for a homework assignment.

Cell Phones and Electronic Devices

Cell phones, handheld games, and all other electronic devices are strictly prohibited from use during the school day. When students arrive at school, they must turn off their cell phones and secure them in their locker or book bag. If a student's cell phone is seen, heard, or used during the school day, the phone will be confiscated and returned to the student at the end of the day. For a second offense, the phone will be confiscated, held at the main office, and returned only to a parent/guardian. The student will also face disciplinary action. Cell phone use for picture taking is strictly prohibited to ensure everyone's privacy.

Student Activities

Clubs allow students to participate in activities that correlate to their passions and interests while enhancing their academic school experience. Membership in clubs is an honor and privilege. Behavior expectations in after-school activities are the same as during the school day. Membership is based upon meeting expectations and is at the discretion of the Club Advisor.

Clubs at Madison School

Art Club

Drama Club

Garden Club

STAR Club

STEM Club

National Elementary Honor Society

Rahway NATIONAL Elementary HONOR SOCIETY

Membership in the Rahway of the National Elementary Honor Society is evidence of a student's achievements in school and community. Students are selected based on the nationally recognized areas of scholarship, service, leadership, character, and citizenship upon which the society was created. This is one of the highest honors an elementary student can achieve; therefore, the Rahway National Elementary Honor Society Selection Committee, in partnership with the Rahway Board of Education, has established the following guidelines for selection and membership.

Selection Procedures

1. A list of academically eligible 6th graders will be compiled each school year after the quarter.
 - a. This list will consist of those students whose GPA is 93 or above based on the five prior marking period final grades.
 - b. Special subject grades will be included in the grade calculation
 - c. Students must be in attendance in Rahway Public Schools for two marking periods to be considered
 - d. Transfer students - grades from their previous academic institution will be included to calculate GPA - their grades will be converted as needed from other scales
2. Responsibility – Positive qualities of responsibility may consist of high standards of honesty and reliability, demonstrating courtesy, concern, respect for others, and good citizenship.

All sixth graders eligible for NEHS membership will be invited to a mandatory informational meeting with the Faculty Advisor. The Student Information Form and all other materials will be distributed and discussed at this meeting.

The program will be explained to families and students after grade 4 and the beginning of grade 5 via electronic communication and parent meeting.

If students are selected for membership in the NEHS, they will participate in the Pinning ceremony during 6th grade. All new inductees will participate in the pinning ceremony. The pinning ceremony will serve as their formal induction into the Rahway Chapter of the National Elementary Honor Society.

Those students intending to respond to the invitation to the NEHS Rahway Chapter should be aware of the following required submissions:

- A Student Activity Information Form must be completed and updated according to the induction date.
- Documented community service must be completed before the selection date. All candidates must demonstrate 10 hours of community service over five marking periods in grades 5 and 6. School activities such as Safety Patrol and Student Government are considered community service.
- A written faculty recommendation must be obtained in support of the candidate's leadership and character.
- Answers to two open-ended questions will be considered.

The Faculty Council will conduct the final review of all membership materials. Candidates with GPA of 93 or greater who submit the required membership materials and have good character, as revealed, in part, through their discipline and attendance records, will be recommended for induction unless a majority of the Faculty Council declines to recommend them.

Maintaining Membership

Each NEHS member must maintain exemplary academic, disciplinary, and attendance records. National Elementary Honor Society members must maintain a minimum point average and abide by the school's disciplinary and attendance expectations as stated in the student handbook. Any student unable to maintain the standards by which she/he was selected may be removed from the National Honor Society or placed on probation at the recommendation of the chapter Faculty Advisor with further review by the Faculty Council.

Non-Selection

Parents and students must understand that no student has a right to be selected for membership in a chapter of the NEHS. Reconsideration of a Faculty Council's decision will be a rare occurrence. If a non-selected student or their parents wish to challenge the Faculty Council's decision, they should follow the school district's complaint procedure, which begins with the building principal. (See Pupil Grievance Procedure 5145.6). The District Administration will have no authority to overturn the judgment of the Faculty Council.

In cases of non-selection, the Chapter Faculty Advisor will provide feedback to the student and the student's parents. Should students or parents still not be satisfied, the next level of discussion should occur with the principal. If the principal determines a technical or procedural mistake may have been made, they will ask the Faculty Council to review the non-selection decision.

Assistance to a Student and Family in Need

Consultation: Child Study Team (CST) members are available for consultation. You may contact CST at 732-396-2919 to discuss and determine the best team member to set up a meeting with.

Intervention & Referral Services (I&RS): I&RS can help students and families in need. The school based I&RS Team consists of the principal, the nurse, a general education teacher, a special education teacher, and a social worker from CST. We will arrange a meeting for the team and the parent(s)/guardian(s). At this time, an intervention plan will be formulated. Periodically the group will meet to discuss the child. If at any time the team determines a referral is warranted, the principal will begin the necessary paperwork.

Madison Elementary School
Student/ Family Handbook
2023-2024

Dear Madison Families,

Welcome to Madison Elementary School. We look forward to a happy, healthy, and productive school year.

For your convenience, our Student/ Family Handbook is on our Madison School Website at www.mes.rahway.net and by following this link:

 [Madison Elementary School Parent/Student Handbook 2023-2024](#) .

If you prefer a hard copy of the handbook, please contact your child's homeroom teacher by September 15th, and we will forward a copy to you.

Please take the time to review the Student/ Family Handbook. In these pages, you will find the procedures and norms that guide our school community and enable us to provide a safe and thriving environment for all our students. Please review the handbook, sign the acknowledgment form, and return it to the school. Only one form is needed per family.

If you have any questions or concerns, please email me at pvolino@rahway.net

Thank you for your cooperation,

Patricia Volino-Reinoso,
Principal Madison Elementary School

Madison Elementary School
Student/ Family Norms, Procedure and Guidance
2023-2024

My family has reviewed the Madison Elementary School Handbook with our child/ children.

Parent/Guardian
Name (printed)_____

Parent/ Guardian
Signature:_____ **Date:**_____

Parent/ Guardian
Name (printed)_____

Parent/ Guardian Signature:_____ **Date:**_____

Child Signature:_____ **Date:** _____

Child Signature:_____ **Date:** _____

Child Signature: _____ **Date:** _____

Child Signature: _____ **Date:** _____